

**15<sup>th</sup> Rexburg Area Chamber of Commerce**  
**“Experience Rexburg”**  
**Discover your college town.**  
**2017 Booth Application Form**

*Inviting all Food\*, Commercial, Arts & Crafts Vendors to Participate  
(Provide products and services geared toward BYU-I students)*

**Saturday, September 16, 2017**

**Hemming Village**

**11:00 a.m.-3:00 p.m.**

[www.rexburgchamber.org](http://www.rexburgchamber.org)

**160 West 2<sup>nd</sup> South**

**To Apply for a Booth Space:**

Business: \_\_\_\_\_

Chamber Member: \_\_\_\_\_ Chamber Non Member: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_

**Notification of cancellation must be made by September 9, 2017 or any monies exchanged will not be refundable.**

**If you have a booth application for the “Experience Rexburg”, you will need to fill out an online form with the Idaho State Tax Commission on their web site. We also have paper tax forms available at the Rexburg Chamber office at 167 West Main Suite #2, Rexburg, ID**

Place your cursor over the web address below and hit the Ctrl key and Click your mouse to get your tax form  
<http://tax.idaho.gov/i-1030action-a2.cfm?hc=kA1UiMldFR10hcyC>

**\*Food Booths must have a PHOTOCOPY of your state TEMPORARY LICENSE or EXEMPTION FORM SUBMITTED WITH YOUR BOOTH APPLICATION. You must have your temporary food license 2 weeks before the event. Call the Public Health Office at 208-523-5382 if you have questions about a temporary food license. (Not the same as your regular food business license)**

**Description** of Items for Sale:

**Space Fee**

Registration : **\$50** Chamber Member      **\$100** Non Member      **\$25** Charitable Organization

Space rental includes: 10' x 10' booth space – You provide table/chair

Additional Services: **\$10** for 110 **Electricity** if needed \_\_\_\_\_ **Check here if needed**  
**(power is limited, so first come first served)**

**Total Payment Enclosed:** \$ \_\_\_\_\_ (accepted credit cards: Visa, MasterCard, American Express, Discover)

Payment Selection: \_\_\_\_\_ Cash      \_\_\_\_\_ Company Check      \_\_\_\_\_ Credit Card

Credit Card #: \_\_\_\_\_ CVV#: \_\_\_\_\_ Exp: \_\_\_\_\_

Signature: \_\_\_\_\_

Attn: Janet, Rexburg Area Chamber of Commerce, 167 W Main Street, Suite #2, Rexburg, ID 83440  
[janet@rexburgchamber.com](mailto:janet@rexburgchamber.com)

# 15<sup>th</sup> Rexburg Area Chamber of Commerce

## “Experience Rexburg”

### 2017 Booth Rental Agreement

This agreement made by and between, the Organizing Committee of the Rexburg Area Chamber of Commerce, **ORGANIZER** hereafter, and \_\_\_\_\_, hereafter called **VENDOR**.

**ORGANIZER** and **VENDOR** agree to the following:

1. **ORGANIZER** leases to **VENDOR** display space in the Rexburg Area Chamber of Commerce “**Experience Rexburg – 2017**” to be held Saturday, September 16, 2017, from 11:00am to 3:00pm.
2. Display space will be sold on a first come, first serve basis. Vendor fee entitles **VENDOR** to a 10’ x 10’ space and electricity (for \$10 if needed).
3. **VENDOR** shall not, without prior written consent of **ORGANIZER**, assign or sublet any part of this lease/ display space
4. **VENDOR** agrees to occupy the space for the full time of the Experience Rexburg Booth-2017. It is further agreed that if said **VENDOR** does not occupy the contracted space or fails to comply in any other respect with the terms of this agreement, that the **ORGANIZER** shall have the right, without notice to the **VENDOR**, to sell such space or any part thereof. Therefore, the **VENDOR**, failing to occupy said space or comply with any of the provisions of this agreement, agrees to pay entire contract price, as loss and/ damage suffered by said **ORGANIZER** on account of such failure. Notification of cancellation must be made by Friday, September 9, 2017 or any monies exchanged will not be refundable.
5. **ORGANIZER** will not be responsible for any loss by fire, theft, wind, storm, explosion, or any other cause whatsoever, to any property belonging to **VENDOR**, nor is **ORGANIZER**, responsible from loss of occupancy or other loss to **VENDOR** by destruction or damage to the display area. **VENDOR** releases **ORGANIZER** from any and all other causes whatsoever, for theft or damage to equipment, booths or displays within the booths –by fire, rain, accident or any other cause whatsoever, **VENDOR** assumes full and total responsibility for all patrons of the Experience Rexburg Booth-2017 who enter **VENDOR’S** display area and releases and agrees to indemnify **ORGANIZER** from any claims by any patron concerning the goods or services **VENDOR** displays, provides or sells at or in connection with the Experience Rexburg Booth-2017. **VENDOR** agrees to bear full responsibility for any damage caused to the exhibition facility by **VENDOR**, his agents or employees during the Experience Rexburg Booth-2017 while setting up, and while tearing down of the display area. **VENDOR** agrees to indemnify, hold harmless, and covenants not to sue **ORGANIZER** for any and all liability, real or alleged, arising out of or in connection with this lease agreement. **VENDOR** agrees to pay all costs of collection, default, breach or enforcement hereunder, including reasonable attorney’s fees.
6. This agreement contains the entire understanding of the parties and no oral or other representation not contained herein shall be binding upon the parties hereto.
7. **VENDOR AGREES TO HOLD ORGANIZER HARMLESS TO ALL LIABILITY ISSUES PERTAINING TO THIS EXPERIENCE REXBURG BOOTH-2017.**
8. **\*Food booths MUST have a state license 2 weeks before event: call 356-3239 for more information.**
9. Set up begins at 9:00am and must be complete by 10:30 am. Take down complete by 3:30 pm
10. **All vehicles MUST be out by 10:30 am.**
11. Organizer not responsible for weather. Vendor assumes all risks due to inclement weather.
12. For more information or questions, call 208-356-5700. [janet@rexburgchamber.com](mailto:janet@rexburgchamber.com)

**VENDOR:** \_\_\_\_\_

**Responsible Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_