

22nd Annual Experience Rexburg - Discover Your College Town

September 21, 2024 | 10:00 A.M. - 3:00 P.M. | Porter Park

Inviting all local businesses to participate that provide products and services geared toward BYU-Idaho students, and the Rexburg community.

BOOTH APPLICATION - CIRCLE OPTION(S) BELOW

Signup and Fees: Due **September 9, 2024**

Chamber Member: \$50 Non-Chamber Member: \$100 Charitable Organization: \$30 Political Booth: \$30

Additional Services - Electricity: \$10 (*power is VERY limited, so first come first served*)

Business/Organization Name: _____

Business Address: _____

Are you a Chamber member? Yes No

Are you interested in more information on Chamber membership? Yes No

HOW YOU WILL RECEIVE ALL COMMUNICATION ↓ (Please write legibly)

Contact Name: _____

Contact Email: _____

Contact Phone Number: _____

***Notification of cancellation must be made by Friday, September 13, 2024 or any money exchanged will NOT be refundable!**

***The Chamber reserves the right to cancel up to two days before the event. If the event is canceled, there will be a 100% refund.**

***If you have a booth application, you will need to fill out a TAX FORM with the Idaho State Tax Commission. You need to fill one out even if you are not selling anything. We have paper tax forms available at the Rexburg Area Chamber of Commerce office (167 W Main St, Suite #2).**

***Food booths MUST have a photocopy of your state Temporary Food License/Examination Form submitted with your booth application. You MUST have your Temporary Food License **two weeks** before the event. Call the Public Health Office (208-523-5382) for questions about the Temporary Food License - NOT the same as a Regular Food Business License.**

Description of the goods you will be selling:

AGREEMENT OF TERMS:

This agreement is entered by and between the Organizing Committee of the Rexburg Area Chamber of Commerce, hereafter referred to as the "**ORGANIZER**," and _____, and hereafter referred to as the "**VENDOR**."

“ORGANIZER” AND “VENDOR” AGREE TO THE FOLLOWING:

- 1) The **ORGANIZER** leases a 10x10 display space to the **VENDOR** for “Experience Rexburg” on September 21, 2024, from 10:00 a.m. to 3:00 p.m.
- 2) Display spaces are assigned on a first-come, first-served basis, and the **VENDOR** fee covers 10x10 space. Electricity is limited, so we encourage you to bring your own generator.
- 3) The **VENDOR** cannot assign or sublet any parts of the lease/display without prior written consent from the **ORGANIZER**.
- 4) The **VENDOR** must occupy the contracted space for the entire “Experience Rexburg 2024.” Failure to do so or comply with the agreement terms will result in the **ORGANIZER’s** right to sell the space. Cancellations must be made by September 13, 2024 for a refund, except in the event of COVID-related restrictions, or any money exchanged will not be refundable.
- 5) The **ORGANIZER** is not liable for any loss or damage to the **VENDOR’s** property. The **VENDOR** is responsible for patrons in their display area during “Experience Rexburg 2024” and releases the **ORGANIZER** from any claims related to their goods or services. The **VENDOR** also takes responsibility for any damage to the exhibition facility caused during setup and teardown, indemnifying and holding the **ORGANIZER** harmless from liability. The **VENDOR** agrees to cover all costs, including attorney’s fees, in case of default, breach, or enforcement of this agreement.
- 6) The **ORGANIZER** is not responsible for the weather. The **VENDOR** assumes all risks due to inclement weather.
- 7) This agreement contains the entire understanding of the parties and no oral or other representation are binding.
- 8) **VENDOR** AGREES TO HOLD **ORGANIZER** HARMLESS TO ALL LIABILITY ISSUES PERTAINING TO “EXPERIENCE REXBURG 2024.”
- 9) Food booths MUST have a State License two weeks before the event. Call 208-356-3239 for more information.
- 10) Set up begins at 8:00 a.m. and must be complete by 9:30 a.m. Take down must be complete by 4:00 p.m. **VENDOR** is responsible for all transactions taking place at their booth. **VENDOR** will be responsible for tables and chairs.
- 11) All vehicles MUST be out by 9:30 a.m. (NO VEHICLES ON GRASS).

Vendor: _____

Responsible Representative (print): _____

Signature: _____

Date: _____

PAYMENT ACCEPTED – VISA, MASTERCARD, AMERICAN EXPRESS, AND DISCOVER

Payment Method: Cash Check Card Online Portal

Payment Total: \$ _____

Credit Card #: _____

Expiration Date: _____ CVV #: _____

Signature: _____